

**Galloway Township Public Schools**

*"Where Children and Learning Come First"*

# **2017-2018 Student - Parent/Guardian Handbook**

**Our Core Values:**

Respect | Hard Work | Diversity | Integrity | Communication | Excellence

# Our Educational Family

To reach ANY District or School Office, please call 609-748-1250 and **FOLLOW THE PROMPTS** to be connected properly.

## **Reeds Road Elementary School**

*Home of the Bulldogs*

Grades K-6

8:50am - 3:20pm; *Early Dismissal: 1:30pm*

103 South Reeds Road

Galloway, NJ 08205

Principal: Dr. William Zipparo

Assistant Principal: Mr. Kevin Lightcap

## **Roland Rogers Elementary School**

*Home of the Tigers*

Grades K-6

8:50am - 3:20pm; *Early Dismissal: 1:30pm*

105 South Reeds Road

Galloway, NJ 08205

Principal: Dr. Robin Moore-Greene

Assistant Principal: Ms. Mai Gruber

## **Arthur Rann Elementary School**

*Home of the Dragons*

Grades K-6

8:50am - 3:20pm; *Early Dismissal: 1:30pm*

515 South Eighth Avenue

Galloway, NJ 08205

Principal: Mr. Kevin McGloin

Assistant Principal: Mr. Terrence O'Connor, Jr.

## **Galloway Township Middle School**

*Home of the Grizzlies*

Grades 7 & 8

7:30am - 2:20pm; *Early Dismissal: 12:20pm*

100 South Reeds Road

Galloway, NJ 08205

Principal: Ms. Paula Junker

Assistant Principals: Ms. Christine Ruth & Ms. Latiya White

## **Smithville Elementary School**

*Home of the Dolphins*

Grades K-6

8:50am - 3:20pm; *Early Dismissal: 1:30pm*

37 South Old Port Road

Galloway, NJ 08205

Principal: Mr. David Ragazzi

Assistant Principal: Mr. Kenneth Berardis

## **Pomona Preschool**

*Home of the Penguins*

Preschool

9:20am - 3:20pm; *Early Dismissal: 1:30pm*

400 South Genoa Avenue

Egg Harbor, NJ 08215

Principal: Dr. Donald Gross

## **Administrative Offices**

101 South Reeds Road, Galloway, NJ 08205

Phone: 609-748-1250 Fax: 609-748-1796

<http://www.gtps.k12.nj.us>

Annette C. Giaquinto, Ed. D., Superintendent of Schools - 748-1250 x. 1016

Joy N. Nixon, CPA, School Business Administrator - 748-1250 x. 1014

Jennifer R. Baldwin, Ed.D. Director of Special Education – 748-1250 x. 1612

Michael Hinman, Supervisor of Curriculum, Instruction, and Assessment x. 1009

Betty Napoli, Supervisor of Curriculum, Instruction, and Assessment x.1047

Marilyn Moore, Supervisor of Guidance, Health Services, Child Care & Community Ed. x.1012

James Bruffy, Human Resources Manager x. 1011

Gil Chapman, Manager of Technology Services x. 1020

Robbin Remster, Food Services Manager x. 5046

Georgette Reeves, Transportation Coordinator x. 1004

Joanna Westcott, Communications Officer x. 1001

Sharon Delany, Student Registrar x.1015

Todd Loveland, District Receptionist/Child Care & Community Ed. x. 1029

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# Our Mission and Core Values:

**Galloway Township Public Schools, a diverse and progressive district that unifies educators, families and community to provide a safe, challenging learning environment for all children to succeed in meeting the New Jersey Student Learning Standards and develop as lifelong learners and productive citizens.**

The above mission statement was created by a group of school district staff, town council members, parents and community leaders at a meeting led by members of the NJ School Boards Association in February of 2002.

In the summer of 2011, the Board of Education adopted the following “Core Values” to guide the Galloway Township Public School District. Our core values influence every facet of our work in the district; from collegial interactions, planning for student learning, ensuring safety for students and staff, and the home-school connection. They are as follows\*:

**Communication:** 1: an act or instance of transmitting. 2a : information communicated b: a verbal or written message. 3: a process by which information is exchanged between individuals through a common system of symbols, signs, or behavior <the function of pheromones in insect communication>; also : exchange of information.

**Hard Work:** 1: activity in which one exerts strength or faculties to do or perform something: a: sustained physical or mental effort to overcome obstacles and achieve an objective or result; b: the labor, task, or duty that is one's accustomed means of livelihood; c: a specific task, duty, function, or assignment often being a part or phase of some larger activity.

**Excellence:** 1: the quality of being excellent (“Excellent”: very good of its kind; superior; eminently good).

**Integrity:** 1: firm adherence to a code of especially moral or artistic values; incorruptibility 2: an unimpaired condition : soundness. 3: the quality or state of being complete or undivided: completeness.

**Diversity:** the condition of being diverse : variety; especially : the inclusion of diverse people (as people of different races or cultures) in a group or organization <programs intended to promote diversity in schools> (“Diverse”: : differing from one another : unlike; composed of distinct or unlike elements or qualities).

**Respect:** 1: a relation or reference to a particular thing or situation. 2: an act of giving particular attention: consideration. 3a : high or special regard : esteem. b: the quality or state of being esteemed.

\* Please note that all definitions are from Merriam-Webster’s online dictionary (<http://www.m-w.com>)

## District Website:

Our district’s website address is: <http://www.gtps.k12.nj.us>. You can find information on each of the district's schools, curriculum programs, intervention and support services, child care program forms and facts, information on registering children, and much more! Note: Important information received from the department of education regarding their initiatives are listed in our Galloway Families tab.

*Special features of our site include:* Superintendent’s Monthly Message, District Calendar, School lunch menus Emergency school closing information, Board of Education meeting schedule, meeting highlights, and BOE policies, Pages specific to school programs and services (e.g. Child Study Team, Curriculum, School Nurses, & School Counselors)

You can also follow us on Facebook and Twitter: [facebook.com/GallowaySchools](https://www.facebook.com/GallowaySchools) | [twitter.com/gallowayschools](https://twitter.com/gallowayschools)

# Health & Safety

## **School Safety and Security:**

The Galloway Township Public School District is committed to keeping our children safe in their schools. The district and all schools have a Safety and Security Manual which addresses all non-typical events in a school day, including: accidents at school, assaults, terroristic threats, intruders in the building, and other events. Plans are established for these issues both at the building and district level. The contents of the manual are revised on an annual basis and necessary changes are made based on the needs of the district. Following are other ways in which we promote the well-being of our students and staff:

1. Our Student Code of Conduct which includes behaviors, consequences, and interventions / restorative practices. This includes lesser issues as well as more serious infractions (e.g. a weapon) that include strict consequences and police involvement. (See separate information about the Code of Conduct)
2. All administrators and staff are provided with training to help them identify and students in need and those that are at-risk (e.g. suicide, substance abuse, child abuse).
3. School Social Workers, School Psychologists, School Counselors have specialized training and provide services including but not limited to: 1) classroom, small group, and individualized counseling; 2) teaching social skills to antisocial youth; and 3) work with parents, individually and in groups, to help them understand and recognize student depression, addiction, and other serious mental health problems; 4) crisis response.
4. District educational programs include: 1) how to deal with strangers; 2) resolving conflicts, preventing violence, preventing bullying and harassment; 3) and promoting tolerance and social skills; 4) peer mediation training.
5. The district and the Galloway Township Police Department have a collaborative relationship. We have two part-time School Resource Officers that visit and work with all schools as well as DARE officers that instruct students in identified grades.
6. A number of school-community coalitions that provide ongoing programs on preventing youth violence and substance abuse.

School Security Drill Legislation (A2003) was signed into Law on January 11, 2010. This law (18A:41-1) went into effect on November 1, 2010, and states that New Jersey schools are required to conduct one school security drill and one fire drill each month that school is open. The statute defines a school security drill as “an exercise, other than a fire drill, to practice procedures that respond to an emergency” including a non-fire evacuation, lockdown, bomb threat, or active shooter situation. The goal of any drill is to familiarize faculty, staff and students with specific procedures so they feel confident, safe, and secure in the event that an actual emergency arises. Just as there are responsibilities for faculty, staff and students during an emergency, parents can play an essential role in keeping the school community safe. Please consider the following guidelines so that you can help your child’s school respond effectively:

- **Keep your emergency contact information up to date.** If your contact information changes during the school year, notify Mrs. Delany at 748-1250 x1015.
- In certain emergency situations (e.g., a school lockdown), all of the building’s outside doors will be locked. Do not come to school to pick up your child. This could put you at risk and may take away from the primary focus of student safety. We will communicate with you via School Messenger and through social media (Facebook and Twitter).
- Use of cell phones is prohibited during school hours, including during school security drills and fire drills. The use of cell phones during an actual emergency can lead to confusion and misinformation.

For more information regarding school safety procedures and drills, please visit the NJ Department of Education School Security website at: [www.state.nj.us/education/schools/security](http://www.state.nj.us/education/schools/security).

## Arriving to School Safely:

The following safety rules were developed for children arriving at school through means other than the school bus to reduce the large number of vehicles in the school driveways, to avoid pedestrian accidents and relieve traffic congestion around the school complex, especially during arrival and dismissal times. Please observe these rules and ask that your children abide by them:

- If you are dropping your child off at school, as you approach the drop off areas (which will be provided to you by the school) do not double park or park so the child has to cross between cars to exit your vehicle. Your child should be exiting your car from the passenger side of the car directly to the sidewalk. Pull ahead to the front of the line as you arrive.
- If you are helping your child gather items from the car you must park your car in a designated parking place.
- If a student is non-transported and the family opts to have the child walk to/from school, remind your child to cross at designated crosswalks with school crossing guards. The Galloway Township Board of Education requires annual signed permission for a student to be dismissed and walk home unescorted by a parent or guardian. All documented arrangements will be considered permanent for the entire school year. Parents/guardians may alter these arrangements upon prior written notice provided to the school office at the beginning of the school day. A permission form is available at the school office, or through ZippSlip.
- If a student is riding a bike to and from school, please be advised that the Galloway Township Board of Education and its administration and staff fully support compliance with the New Jersey Bicycle Helmet Law (N.J.S.A. 39:4-10.2. All minor children who are students of the Galloway Township Public Schools and their parents are required to fully comply with the law. Students under the age of 14 are expected to always wear a properly fitted and appropriate bicycle helmet while operating a bicycle to and from school. A "bicycle use" contract must be signed by students and parents at their individual school on an annual basis.

## Arriving to School Safely By Bus:

**If your child(ren) take the bus, please use it. This helps lessen traffic congestion overall as well as the time it takes to dismiss car riders.** The well-being of our children is of utmost importance to the Galloway Township Public Schools. Bus transportation to and from school is one area that we continually work to ensure safety. At the school level, all administrators are reviewing with students safety rules for riding the bus. Through the efforts of Integrity Transportation, the Galloway Township Police Department, Greater Egg Harbor Regional Transportation Consortium and District administrators, Counselors and Child Study Team members, all bus drivers receive training regarding safety and crisis response.

Here's a reminder about bus safety and bus rules:

- When you get on the bus, go to your assigned seat and buckle your seat belt. Students are required to wear seat belts. Bus drivers may not leave their seat to buckle the belt for students.
- Every student must be seated before the bus starts moving. You must remain seated during the entire bus ride.
- Voice volume must be kept similar to classroom voices and language must be school appropriate.
- Actions like throwing things or putting your body parts out the window are not allowed.
- Just like at school, you may not hit or touch another student in a harmful manner.
- Take care of the bus – do not leave trash, damage the bus, etc.
- If a student does not follow the rules, the student will receive consequences as per the Code of Conduct. Note that riding the bus is a privilege that you keep by behaving properly.
- Everyone – adults and students – need to do the right thing for the bus trip to be safe.

Additionally, in an effort to provide students with a quiet activity on the bus, we allow students to listen to electronic devices on the bus. Students must wear ear buds or some other type of ear phone. It is important to note that students are responsible for their electronic device, and it must be kept in their book bag or locker during the school day. The school is not responsible if the device is lost or taken.

## Annual Notifications:

We are required by law to report the below information to parents/guardians annually. Updated notifications will appear in this handbook every year in compliance with the plan.

### Annual Integrated Pest Management Notification:

This notice is being distributed to comply with the New Jersey School Integrated Pest Management Act. Galloway Township Public Schools has adopted an Integrated Pest Management (IPM) Policy and has implemented an IPM Plan to comply with this law. IPM is a holistic, preventative approach to managing pests that is explained further in the districts IPM Policy which can be viewed at <http://www.gtps.k12.nj.us>.

All schools in New Jersey are required to have an Integrated Pest Management Coordinator (IPM Coordinator) to oversee all activities related to IPM and pesticide use in schools.

The IPM Coordinator for Galloway Township Public Schools is:

Name of Coordinator	Rocco Rosetti, District Operations Manager
Business Phone Number:	609-748-1250 ext. 5121
Business Address:	101 S. Reeds Road Galloway, NJ 08205

The IPM Coordinator maintains the pesticide product label, and the Safety Data Sheet (SDS) (when one is available), of each pesticide product that may be used on school property. The label and the SDS are available for review by a parent, guardian, staff member, or student attending the school. Also, the IPM Coordinator is available to parents, guardians and staff member for information and to discuss comments about IPM activities and pesticide use at the school.

As part of a school pest management plan Galloway Township Public Schools may use pesticides to control pests. The United States Environmental Protection Agency (EPA) and the New Jersey Department of Environmental Protection (DEP) register pesticides to determine that the use of a pesticide in accordance with instructions printed on the label does not pose an unreasonable risk to human health and the environment. Nevertheless, the EPA and the DEP cannot guarantee that registered pesticides do not pose any risk to human health, thus unnecessary exposure to pesticides should be avoided. The EPA has issued the statement that where possible, persons who are potentially sensitive, such as pregnant women, infants and children, should avoid unnecessary pesticide exposure.

- The Board of Education adopts and/or modifies the IPM plan, policy and appoints its IPM coordinator(s) at a workshop/regular meeting held at Galloway Township Middle School in the cafeteria at 7:00pm on the third and/or forth Monday in May.
- The only pesticides used in the district within the past 12 months were WASP-FREEZE (Wasp & Hornet Killer Formula 1) applied by Western Pest Services a licensed pesticide applicator. And ROUND UP POWERMAX (Herbicide) applied by Action Janitorial a licensed pesticide applicator.

## Food Allergies and Special Dietary Needs:

The nurses in Galloway Township Public Schools are requesting parents/guardians to assist in helping children with peanut, nut, and other food allergies. We also want to help children that eat special foods because they have diabetes, celiac disease, PKU, autism, etc. **Food allergies can be life threatening.** Children with special dietary needs can compromise their health if they eat certain foods. The risk of accidental exposure to foods that children are allergic to or cannot eat can be reduced/eliminated if parents/guardians, staff, students, and physicians work together to minimize risks and provide a safe educational environment for food allergic students and children with special needs.

This process can be accomplished in the following ways:

1. When parents/guardians send in food for classroom celebrations- birthday, holiday, etc. contact the classroom teacher to see if any student has a food allergy.
2. All foods should come in a package with a preprinted label that lists all the ingredients/foods.
3. If the food is homemade, send in the recipe/ingredients so that it can be reviewed.
4. If you are a parent of a child allergic to a food such as peanuts, nuts, milk, eggs, etc. provide your child with a container that has safe food for your child to eat and enjoy during birthday celebrations/class snacks.
5. During holiday parties provide a special holiday food for your child.
6. If your child has a food allergy or another health condition offer to be a room parent.
7. Parents/guardians of children with food allergies and/or special dietary needs should educate their children about their specific food allergy and/or special dietary needs.
8. The school can educate staff and students about food allergies and special dietary needs.
9. Classmates should not share food.

Food allergies are very common. The peanut allergy is one of the “Big 8” of food allergies. Approximately 1% of the United States population suffers from a peanut allergy. Diabetes, celiac disease, autism, and PKU are also common in the school aged child. The nurses and staff of GTPS want to be proactive in preventing food allergy emergencies and food related incidents, and we can only do this with your help.

PLEASE NOTE; ACCORDING TO STATE/FEDERAL REGULATIONS DOCUMENTATION FROM YOUR CHILD'S HEALTH CARE PROVIDER IS NECESSARY WHEN MODIFICATIONS TO SCHOOL BREAKFAST OR LUNCH IS REQUIRED. If you have any questions or concerns, please call or email your building school nurse.

## Visitors to Our Schools:

Each school is equipped with security cameras at the main entrance to each building and throughout the schools. All doors are locked at all times for the safety of our students and staff. **Admittance to any building will be limited to the front entrance and monitored through the use of security cameras and a “buzz in” system.** You will be required to show identification, (driver’s license, etc.) and will be asked to wear a visitor’s badge while on school property.

1. All visitors must state the purpose of their visit when they ring the bell for admittance.
2. Upon entrance to the building you must report to the office. You will be required to show identification (i.e. a driver’s license) and sign in using the visitor’s book. You will receive an identification badge which you must wear at all times while on school property.
3. While parents/guardians are always welcomed at our schools, unscheduled conferences or impromptu classroom visits are discouraged because teachers follow a daily schedule and are responsible for the supervision and safety of all children. Preparation periods are available for conferences or meetings. Please write a note to the teacher or call the school to schedule an appointment.



## **Student and Athletic Accident Insurance Protection**

The Galloway Township Board of Education is pleased to inform you that they have contracted with Bollinger, Inc. to provide student and athletic accident insurance protection for your children. The policy provides coverage for accidental injuries while students are participating in school sponsored and supervised academic activities and interscholastic sports. In order to participate in this program, you must enroll your child(ren) at the beginning of each school year.

The school's policy pays benefits on an excess basis. This means that if your child was currently covered under a policy sponsored by your employer or that of your spouse, that insurance would be primary. The Bollinger plan would be secondary. If neither you nor your spouse has employer provided insurance, the Bollinger plan becomes primary. If your child is injured while participating in a school sponsored and supervised activity and you anticipate that there will be medical bills incurred, you should obtain a student accident claim form from the school office. You should complete the claim form and submit it to Bollinger at the address indicated on the form. Any bills for medical treatment would first be submitted to your employer's plan or that of your spouse. Any remaining balances would then be submitted along with the primary carrier's "Explanation of Benefits" statement to Bollinger.

### **Hospitalizations/Surgeries:**

If your child is returning to school following surgery and/or hospitalization and may require modifications upon his/her return, please contact the school principal several days in advance. Medical services will require doctor's orders and will benefit from communication between the physician's office and the school nurse. Students are unable to be transported on school busses while utilizing crutches. Please make arrangements to transport your child to school or if the recuperation period is greater than ten (10) days, speak to your physician regarding home instruction.

# Technology

## **Technology in Our Schools:**

The district is proud of our continued innovations in terms of technological advancement. We strive to develop students that both *skilled* and *ethical* users of technology. Every elementary school and GTMS have a computer lab(s) and full-time technology teacher. Additionally, electronic devices (e.g. iPads, laptops, and Chromebooks) are available for student and teacher use on a daily basis. For years, our district has integrated technology in what is now known as STEM (science, technology, engineering and math) or STEAM (same as STEM but with the Arts added).

## **Acceptable Use Policy (AUP):**

This document, signed by every staff member, student and their parent/guardian at the beginning of their tenure in our district, has been adopted by the Board of Education in order to ensure that technology is being used properly for educational purposes. **Any student who fails to return this document will have limited or no access to the available technology until this signed form is returned to the school. Any violations of the AUP will result in disciplinary action in accordance with the discipline code and may include loss of use of technology resources.** To view a copy of our AUP, please visit our website: [www.gtps.k12.nj.us](http://www.gtps.k12.nj.us) then click on "Technology".

## **Photo Permission Form:**

We love to brag about the great things our students are doing! Every year, as required by law, a Photo Permission Form will be provided for you to read and sign that gives your consent to having your child's picture taken for articles in the local newspaper, on TV news clips, and for district brochures, calendars, and presentations. You, of course, also have the option of denying this permission, or only allowing it in certain instances. The form explains all of these options for you.

## **E-mail, eBoards, web pages, blogs, etc:**

Every staff member and/or department of the Galloway Township School District has an e-mail address that you can use to contact them. To learn more, please visit the district website.

Our teachers also have the option to create a web page, eBoard or blog as another method of keeping you informed. Go to the district website to visit these "virtual classrooms."

## **District Policies & Procedures:**

One of the responsibilities of the board of education is to establish rules and policies for the good of the student body as a whole. **All policies may be reviewed by the public at any time by logging on to our website** and clicking on the “Board of Education” section. Some examples are as follows:

### **Harassment, Intimidation and Bullying:**

On January 5 2011, Governor Chris Christie signed into law P.L. 2010, Chapter 122, known as the Anti-bullying Bill of Rights. The law includes new requirements for school districts, charter schools, the New Jersey Department of Education, other state agencies, professional associations and institution of higher education. The law became effective during the fall of 2011. To review our policy and procedure, please go to the district website-board of education-board policies – policy 5131.00 and regulation 5131.00.

Our Supervisor of Guidance, Health Services, Child Care & Community Education is the District Anti-Bullying Coordinator, and our school counselors are site coordinators for this program. Contact information can be found on our district and school websites.

We strongly believe that school can be a safe and nurturing environment for all. One of our goals is to continue to create a caring community at our school where everyone feels safe and has a sense of belonging. To facilitate this effort we have implemented a state endorsed school wide safety program called Bully Proofing Your School.

The Bully-Proofing Program enhances the anti-bullying initiatives currently in place in our schools. It is implemented with our conflict resolution programs of “De-Bug” and Peer Mediation. This association ensures that staff and students understand the difference between bullying and normal conflict. Each Galloway School has a “Bully-Busting Team” which includes the Assistant Principal, a School Counselor and a Classroom Teacher. The School Safety Team includes these members as well as a member of the community. These Teams provide information and training to all of our staff thus assuring that the program truly becomes a part of our school culture.

Further information is available on our school and district websites. Our programs will be most effective when the parental community, the administration, the staff, and the students all have a shared belief that kindness and a respect for each other is of great value in our school and contributes to a positive environment for better academic performance. With the Bully-Proofing Program bullying and aggressive behaviors do not have a place at our school and will not be tolerated.

The Bully-Proofing Program consists of six lessons that will be taught during the first few months of school. The topics are:

- 1- Bullying vs. Normal Conflict
- 2- Recognizing Aggressive, Passive, and Assertive Behaviors
- 3- Assertiveness Strategies
- 4- When To Tell
- 5- Bystander Strategies
- 6- Solving Normal Conflict

These topics will be reinforced and addressed with additional lessons held on early dismissal days throughout the school year. Letters will be sent home to further explain the topics taught and discussed at the school. In addition, Second Step Social Skills lessons are being taught in select k-6 classrooms and our middle school. It is our intention that following this pilot program, lessons will be taught at all grade levels. Thank you for your support with this endeavor. Your commitment to this program is important in promoting a safe and positive academic environment. The following link will allow you to review the new anti-bullying law in its entirety

<http://www.njleg.state.nj.us/2010/Bills/PL10/122 .PDF>

## **Residency:**

New Jersey state law states that children must attend school where they live and sleep at night. The Board of Education can (and has) filed criminal charges and received remuneration from parents or guardians of students who do not legally reside in Galloway Township or who falsify residence documents. Individuals who rent are required to present a new lease when their current one expires. The names of all residents of the home must be noted on the lease or on an attachment signed by the home owner. In addition, those attending school while living with a home owner are required to renew the Verification of Residency form annually.

Please be reminded that it is very important that your current home address, email address and phone number be on file in our offices in the case of an emergency. **If you move or change your phone number during the school year, please contact the registrar immediately in the central office** at 748-1250, ext. 1015. If you change your email address **or change your phone number** please contact the school secretary. This way we can be assured that all communication and correspondence reaches you.

## **Zero Tolerance Policy:**

In accordance with the Galloway Township Police Department and the Atlantic County Prosecutor's Office, Galloway Schools have a zero tolerance policy in regard to the possession, use and distribution of tobacco, alcohol, drugs, and weapons. These standards apply on school grounds as well as at school sponsored events. Please be aware that violations in these areas will be reported to appropriate law enforcement agencies. Our school district enforces and supports the Drug/Tobacco Free School Zones, Weapon Free School Zones and Bias/Hate Crime Laws. In order to ensure a safe environment for our students.

## **No Smoking Policy:**

Smoking is prohibited on all Galloway Township Public School grounds. Violators are subject to fines and penalties. P.L. 2001, c. 226 prohibits the smoking of tobacco products anywhere on school grounds, including sidewalks, athletic fields, parking lots, and automobiles on the parking lots. Any person smoking on school premises in violation of this act is subject to a fine not to exceed \$100.

## **Animal Policy:**

For the safety and health of all our students, no furred or feathered animals will be permitted in school unless there is written permission from the building principal. Parents will be notified of any presentation involving animals, and must provide a written request to the school principal if they do not want their child to participate.

## **Rights of Parents/Guardians:**

The Board of Education recognizes that the parents/guardians of each child are ultimately responsible for the care and custody of that child, and that both parents share the responsibility equally. The Board recognizes as well, that when only one parent has legal custody of that child, the custodial rights and responsibilities of the other parent may be limited.

**Copies of restraining orders or custody orders must be presented at the time of registration and when changes to the order occur. Please contact our registrar at ext. 1015.**

## **Physical Education/Recess Exclusions:**

Students are required to participate in physical education each time it is held. State law requires that all students, unless medically excused by a certified physician, must participate in physical education classes. Students may be excused for a one-day period based on a parent/guardian's note specifying that the student is either injured or ill. For an extended absence (two days or more), the P.E./Recess excuse form must be completed by a physician specifying the duration and reason for the excused absence. This form is available

from the school nurse. **Please note, a child excused from Physical Education may not participate in recess. In the middle school, if a student is excused from physical education, he/she may not participate in after-school sports on that day.**

## **Promotion/Retention Policy:**

The Board of Education has established rigorous promotion policies based upon high standards of achievement and adherence to the compulsory attendance laws of the State of New Jersey. Students must meet all of the requirements of the promotion and retention policy each year, and be in attendance at least **162 days** with all their absences being for legitimate purposes, parental or doctor's excuses provided. ***Eighth grade students must meet the prescribed academic requirements in order to participate in the annual promotional ceremony.***

Promotional Ceremonies are held for each Team in June, and take place in the auditorium of the Galloway Township Middle School. **Parents and guests are asked to give all students the attention and respect due this event, and are encouraged NOT to bring noisemakers, horns, or any other device of that nature.**

*More details regarding dates, times and ticket redemption will be sent home from the middle school as the dates get closer.*

## **Transportation Policy:**

Your cooperation with the following policies is greatly appreciated, and can go a long way to ensure that children being transported to and from school are safe and transported in a timely manner. If you have questions or concerns, please contact our District Transportation Coordinator at: 609-748-1250, ext. 1004. Please also see "Arriving to School Safely by Bus" (page 6) and "School Bus" (under "School Discipline Policies"; page 31) for more information.

- Students in Pre-K and Kindergarten must be met by a parent or designated adult at the assigned bus stop. If no parent or designated adult is at the stop, the child will be transported back to school at the end of the run and placed in our After School Child Care Program. Pomona students will be taken back to Arthur Rann Elementary School.
- A request to change bus stop pick-up or drop-off locations must be made in writing with the Transportation Office. Please do not ask the driver to change the stop; drivers are not permitted to make any changes. Changes (if approved) can take up to 48 hours.
- Students are not permitted to ride another student's bus.
- Students should be at their assigned bus stop 10 minutes prior to the scheduled pick up time all year long.

Reminder for the first few weeks of school:

- Please be patient! Routes can take longer to run during the first few weeks of a new school year.
- The pickup time on the bus pass (mailed to parents in August) is approximate and may need to be adjusted. It is not our intent to make significant changes during the first two weeks of school.
- Be sure your child arrives at the bus stop at least ten minutes prior to the actual pick up time.

# **Homework, Behavior, & Other Information**

## **Homework**

The Board of Education believes that homework, like other aspects of our educational program, should reflect research and best practice. Ensuring that homework is *meaningful in its nature* and *manageable in terms of its scope* are the two guiding principles that govern this policy. In the spring of 2017, the district conducted a parent/guardian/student survey regarding experiences with homework. The results were reviewed the administrative team and District Community Advisory Team. While not changes to the policy were needed based on the survey, key points are being reviewed with teachers, students, and families.

### **Guidelines for Assigning Homework**

1. Based on the instructional objectives and the need for practice, the teacher will determine if homework is needed on a daily basis. Homework may be the same for the entire class or may reflect individual student needs. Students' development level needs to be considered; differentiation should occur when possible and necessary.
2. Written assignments should reinforce learning, not provide new skill instruction. For practice, the number of items that are similar in nature should be limited. (e.g. assign 6 double digit multiplication problems not 20 of the same type)
3. When homework does need to be given, teachers should assign a maximum based on the ten-minutes per grade concept. In grades where students have more than one teacher assigning homework, teachers must make every effort to coordinate their assignments.
4. For middle school students in high school level courses (i.e. Algebra I and Spanish I), the maximum may be 10-20 minutes greater than what peers taking the regular middle school curriculum experience.
5. At the elementary level, weekend homework should only include studying, reading, and long term projects. At the middle school level, weekend homework may be given. Written assignments should not be due on a Monday or the day after a holiday. Tests and quizzes may be given on Mondays, but not the day after a holiday. Holidays include Thanksgiving Break, Winter Break, and Spring Break.
6. Students should receive timely feedback on all their homework.
7. Homework may not be assigned for punitive reasons.

### **Make-up Work Due to Absences**

1. If a student is absent from school for any reason, make up assignments, class work and tests must be completed within a reasonable length of time. In most cases, a reasonable length of time shall be the same number of school days as the days missed. The teacher should advise the student and, as needed, the parent/guardian of the timeline.
2. If a student is going to be out of school due to a family vacation, the parent/guardian shall notify the teacher (s) in advance. Together, the teacher and parent/guardian will determine whether the assignments will be given in advance or upon the student's return. In either case, the time frame for the make-up work will be as indicated in the aforementioned item.
3. If a student misses class due to enrichment, intervention, or reward programs/activities, consequences (e.g. missing recess to make-up the work) may not be given to the student. The student should be provided make-up time equal to the number of classes missed.

### **Incomplete Work at the End of a Marking Period**

1. When a pupil does not complete required work missed for absence or other reasons, he / she will receive an "Incomplete" for the marking period. Pupils will be given 10 school days following the end of the marking period to make up the missed work. The grade for the marking period will be calculated based on the work submitted.
2. If work is missing during the final marking period of the school year, the grade will be left to the discretion of the teacher.

## Student Codes of Conduct:

**NEW – 2017/2018 school year:** both the elementary and middle school codes of conduct have been updated and are being provided under separate cover. Please read and sign off that you have read and understand all codes and consequences.

In order to provide all our students with a safe and orderly environment in which to learn, we must have the cooperation of all students and all parents/guardians. **We expect all students to conduct themselves as responsible individuals who show respect for self, peers, and adults while in class, during lunch and recess, in the halls, on the bus, etc. If misconduct occurs in the community and continues into the school, causing a disruption in the educational process, the district can impose discipline to students for conduct away from school grounds.**

Parents/guardians are requested to assist in keeping their children within these codes to develop a sense of pride as well as contribute to the attitude of the student body as a whole. **A good partnership may require you to say “no” at home so the school can devote its time to instruction.**

If you have any questions regarding school discipline, please visit our website at: [www.gtps.k12.nj.us](http://www.gtps.k12.nj.us), or contact your child’s principal. Remember, school rules are set up first and foremost for our students’ safety so that they can concentrate on their studies. Your support helps us keep the district a place “where children and learning come first.”

### School Bus:

Students are ***not permitted*** to ride on any bus other than their regularly assigned bus. In the event of an emergency, a request must be made by the parent/guardian in writing **and submitted to the main office prior to the school day the bus change would occur.** This allows for parental contact to be made. Additionally, students who are bus riders may ***not*** walk and/or ride a bike to/from school. Riding the school bus is a **privilege**. It is imperative that all students observe the rules of proper conduct while riding the bus. To ensure the proper safety of all passengers, students must follow these guidelines:

1. The driver is in full charge of the bus and the students.
2. Serious misbehavior by students will result in suspension from riding the bus. If this occurs, parents/guardians will be responsible for providing transportation to and from school.
3. When you get on the bus, go to your assigned seat and buckle your seat belt. Students are required by law to wear seat belts.
4. Every student must be seated before the bus starts moving. You must remain seated during the entire bus ride.
5. Voice volume must be kept similar to classroom voices and language must be school appropriate.
6. Actions like throwing things or putting your body parts out the window are not allowed.
7. Just like at school, you may not hit or touch another student in a harmful manner.
8. Take care of the bus – do not leave trash, damage the bus, etc.

Additionally, in an effort to provide students with a quiet activity on the bus, **we allow students to listen to iPods or other electronic devices on the bus.** This change in practice is being offered on a trial basis. Students must wear ear buds or some other type of ear phone. It is important to note that students are responsible for their electronic device, and it must be kept in their book bag or locker during the school day. The school is not responsible if the device is lost or taken.

Violation of these rules will result in disciplinary action according to our bus code. If a student is suspended from the bus it is the parent/guardian responsibility to provide transportation. Students suspended from the bus are still required to attend school.

## Dress Code:

Another measure to maintain a safe, orderly learning climate for our students is a dress code. This code provides guidelines for students to follow in dressing appropriately for the school setting. Failure to comply will result in action as per the discipline code.

- Pants, jeans, etc. must be worn appropriately. In particular, pants may not be worn below a student's natural hip – undergarments must be fully covered. Pants may not hang or drag on the floor.
- Jewelry/accessories which could be used as a weapon may not be worn. This includes "wallet chains", spiked collars, and the like.
- Nothing that is made for outdoors or exercise may be worn on a student's head. This includes sunglasses, hats, sweatbands, etc. (Traditional bows, barrettes, etc. may be worn.)
- T-shirts must have slogans, pictures, etc. which are school appropriate. Therefore, beer logos, foul language, drug references, sexual innuendoes, demonic messages, etc. are unacceptable.
- Skirts, shorts, and tops must cover a student's body. A general rule for skirt/short length is a student with her hands by her side must touch skirt, not skin. Tops must fully cover the chest, shoulder, and midriff area. Tank tops and spaghetti straps are not permitted.
- Any clothing style which promotes, represents, or symbolizes a gang or gang mentality is strictly prohibited. Bandanas worn anywhere on the body are not permitted.
- Shorts may be worn, however we ask that students, along with the assistance of parents/guardians, use good judgment when choosing to wear shorts based on the weather. Shorts must be school appropriate – biker/lycra shorts, cut-offs, and "hot pants" are not permitted. A general rule for short length is a student with his/her hands at her side must touch short, not skin.
- For safety reasons, flip-flops may not be worn, and sandals must have secure back and/or ankle straps.

## Textbooks, Electronic Devices, and other Instructional Materials:

Textbooks will be provided by the Board of Education for all students (based on the grade level and content area). As previously noted, a variety of technological devices are also used by students on a regular basis. Students will be responsible for the proper use and care of all materials issued to them and will be financially liable for loss or damage. Books issued to students are to be covered to reduce damage.

## Personal Property:

Electronic devices **are permitted** on the bus and in school at the student's risk. For the safety of our students, cell phones **may be brought to school**, but must be left in the locker and/or bookbag; they may be used before or after school hours and if otherwise granted permission by an administrator or teacher. Misuse of any electronic device is subject to the code of conduct.



# **Student Support Services:**

## **Special Education:**

The district ensures that all students with disabilities as defined by the Individuals with Disabilities Education Act (IDEA) receive a free, appropriate public education from pre-school to grade eight. The district ensures that these students with disabilities are educated in the least restrictive environment and that the provision of Special Education and Related Services are given to children on an individual basis. In order to render these services, the district has six (6) full time Child Study Teams, five (5) Speech Therapists, two (2) Occupational Therapists, and a Director of Special Education. The district ensures that each eligible student has an individual education program (IEP) and this program is evaluated on a yearly basis. Child Study Team members include: a school psychologist, a learning disabilities teacher consultant and a school social worker. Child Study Team members are full time employees of the district. If you as a parent have any questions regarding your child's IEP, the case manager is the appropriate individual to make contact with. The district ensures that the rights of students with disabilities are protected and the district ensures that all services are provided at public expense with no charge to the parent. All programs are administered, supervised and provided by appropriately certified professional staff members.

## **Specialized Programs:**

### **GEM (Galloway Enrichment Model):**

The **Galloway Enrichment Model** is provided for those students who have been designated via a matrix selection process as Gifted and Talented which is defined by the NJ Department of Education as "Those exceptionally able students who possess or demonstrate high levels of ability, in one or more content areas, when compared to their chronological peers in the local district and who require modification of their educational program if they are to achieve in accordance with their capabilities." In addition to classroom instruction and arts and humanities offerings, our district provides a Primary Enrichment Program (PEP) in grades K-3, GEM in grades 4-6, and subject specific accelerations in grades 7 & 8.

### **Intervention:**

Our intervention programs are state, federal, and locally funded program for students who would benefit from assistance in the areas of ELA and mathematics. Identified students receive assistance during the school day through our intervention program as well as through various after before or after school programs. Additionally, our summer learning program offers support for identified Title 1 students.

### **ESL (English as a Second Language):**

English as a **Second Language** is for pupils who are identified as having difficulty meeting academic requirements of the classroom because their native or dominant language is other than English. An English as a Second Language Program shall be provided in conformity with state guidelines.

### **School Counseling Programs:**

Our focus is on preparing our students to learn, work, and live with each other in the 21st century, including the academic, career and personal/social development of all our students. If your child requires assistance, please contact the school counselor in his/her building if he/she is a regular education student or his/her case manager if he/she is a classified student. For further information, please see our web page.

## **Intervention & Referral Services (I & RS):**

Intervention & Referral Services (I & RS) assists teachers with strategies for working with general education students who are experiencing mild learning or behavioral problems. The building principal or assistant principal chairs a committee of professional staff members who offer structured support and assistance to teachers by providing instructional strategies to promote student success. Parents/guardians will be notified when consultation with I & RS occurs. If you have questions or concerns about your child's educational progress, please contact your school administrator.

## **504 Plans:**

Much like an IEP, a 504 plan can help students with learning concerns participate in general education programs and appropriately access the general education curriculum. Protected by Section 504 of the Rehabilitation Act of 1973, students with a 504 plan have specific accommodations and modifications created for them and shared with their teachers.

If your child has a medically diagnosed concern that is impacting their learning, you may want to consider contacting your child's principal to explore ways that a 504 may assist them throughout their academic day.

## **Home Instruction**

When a child is expected to be out of school for at least a two week period of time because of certain illness or immobility, parents/guardians may request that a teacher be furnished for home instruction. A certificate must be obtained from the attending physician with a statement of the nature of the illness and the estimated length of confinement, and that the child is capable of receiving instruction without endangering the child's health. Please contact the principal of your child's school for additional information or to request this service.

# Curriculum, Testing & Report Cards:

## District Testing Information:

Under the provisions of the federal Elementary and Secondary Education Act which was most recently re-adopted as Every Student Succeeds Act (ESSA), every state is required to administer annual standards-based assessments of all children in grade 3 through grade 8 that are aligned with that state's content standards and that assesses students' critical thinking skills in three fundamental areas of learning: language arts literacy, mathematics, and science.

PARCC (The Partnership for Assessment of Readiness for College and Careers) is a group of states working together to develop a set of assessments that measure whether students are on track to be successful in college and their careers. The state joined the Partnership for Assessment of Readiness for College and Careers in the spring of 2010, became a Governing State in the spring of 2011, and actively helped shape PARCC's proposal for a common, next-generation assessment system.

The PARCC tests are computer-based K–12 assessments in Mathematics and English Language Arts/Literacy. They are carefully crafted to give teachers, schools, students, and parents better and more useful information on how we're preparing our kids for their futures. The PARCC test will be administered to students using iPads, laptops, or Chromebooks.

### PARCC Testing Dates:

Grade Level	English Language Arts (ELA) Portion	Mathematics Portion
3 & 6	May 2 – 4, 2018	April 30 – May 1, 2018
4 & 5	May 9 – 11, 2018	May 7 & 8, 2018
7	May 2 – 4, 2018	May 2 – 4, 2018
8	May 9 – 11, 2018	May 9 – 11, 2018
Grades 3 – 8 Make-ups	May 21 – 25, 2018	

We also administer the New Jersey Assessment of Skills and Knowledge (NJASK), a paper-based test, in the subject of Science only for grades 4 and 8.

## Student Progress & Parent Conferences:

Report cards are issued several times during the school year and reflect academic and behavioral progress during that marking period. The report card envelope needs to be signed by a parent/guardian and returned to the school promptly. Additionally, at the mid-point of each marking period a progress report is sent home. Mid-marking notices also need to be signed and returned. Each school schedules parent-teacher conferences during the school year and notifies parents/guardians of the available dates/times. This method of direct contact between home and school is most beneficial in analyzing and understanding the student's progress and development. **Please see below for the distribution schedule**, and be sure to look for more detailed information with your child's first report card. *(Note: Dates are subject to change due to weather or other conditions)*

### Grades K- 6

Report Cards *and* mid-marking progress issued **three (3) times** per year\*

First Trimester: October 30, 2017—Progress Report | December 18, 2017—Report Card

Second Trimester: February 7, 2018—Progress Report | March 23, 2018—Report Card

Third Trimester: May 9, 2018—Progress Report | June 12, 2018—Report Card

\* Please note: Kindergarten **does not** issue mid-marking notices, just report cards for each trimester. Also note that 1<sup>st</sup> Grade students **DO NOT** receive a first marking period progress report.

### GTMS (gr. 7 & 8)

Report Cards *and* mid-marking progress reports issued **four (4) times** per year

First Quarter: October 19, 2017—Progress Report | November 27, 2017—Report Card

Second Quarter: January 5, 2018—Progress Report | February 7, 2018—Report Card

Third Quarter: March 14, 2018—Progress Report | April 18, 2018—Report Card

Fourth Quarter: May 21, 2018—Progress Report | June 12, 2018—Report Card

# General District Information:

## Emergency Closing of Schools:

Emergency closing, delayed openings, and early emergency dismissals will be announced via School Messenger (see below for explanation), Facebook ([facebook.com/gallowayschools](https://www.facebook.com/gallowayschools)), Twitter ([@gallowayschools](https://twitter.com/gallowayschools)), and the district website ([www.gtps.k12.nj.us](http://www.gtps.k12.nj.us)).

Communication in on-going emergencies will be done through School Messenger, and/or the district website and Facebook account. Please consult them for district plans and reactions to school, local, state, and/or federal emergency situations.

Please **DO NOT CALL THE SCHOOL**. It is important to keep the school lines open.

**Please also note:** As part of the Greater Egg Transportation Consortium, the school district may have the option to call for a two-hour delay in opening school. If the notification you receive indicates a two-hour delay, simply add two hours to the time your child normally reports to the bus stop or the time your child typically walks or is driven to school. The school day ends at the normal dismissal time when a delayed opening occurs.

## School Messenger:

School Messenger is a telephone communications system that allows the Superintendent, Principal of the school, or other administrator to record messages that get sent to every student's household.

**We will use this system to make daily attendance calls, and also for emergency situations like snow days, late buses, and the like. Because of this, it is VERY important that we have the correct contact number(s) for every student.** To help you provide us with the correct information, we ask that you give phone numbers for:

- **Daytime emergencies;** including anything that happens during school hours (approximately 7:30am - 4:30pm)
- **General information;** including "good" news items (usually an evening call), *and*
- **INCLEMENT WEATHER** calls, which are sent to your home at approximately 5:00 am on the morning of the closing. **BE AWARE that if inclement weather is imminent, you may receive a call in the evening before the day of the actual closing.**

You may receive multiple calls like this during the school year, and that they are meant for your information. If after receiving a call, you need further clarification, please call your child's school.

## The Family Educational Rights and Privacy Act:

The Family Educational Rights and Privacy Act (FERPA) (20 USC § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the US Department of Education.

FERPA gives parents/guardians certain rights with respect to their children's education records:

- Parents/guardians or eligible students have the right to inspect and review the student's education records maintained by the school.
- Parents/guardians or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading.
- FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions:
  - School officials with legitimate educational interest

- Other schools to which a student is transferring, including disciplinary records, with respect to a suspension or expulsion by local educational agencies
- To any private or public elementary school or secondary school for any student who is enrolled in or seeks, intends, or is instructed to enroll in on a full or part time basis in the school
- Specified officials for audit or evaluation purposes
- Appropriate parties in connection with financial aid to a student
- Organizations conducting certain studies for or on behalf of the school
- Accrediting organizations
- To comply with a judicial order or lawfully issued subpoena
- Appropriate school officials in cases of health and safety emergencies
- State and local authorities, with a juvenile justice system, pursuant to specific state law

For additional information or technical assistance, you may call (202) 260-3887. Individuals who use TDD may call the Federal Information Relay Service at 1-800-877-8339. You may also contact them in writing: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, D.C., 20202-5901

## Notice of Privacy Practices:

On April 14, 2003, the Health Information Patient Privacy Act (HIPPA) was passed. It applies to all protected health information as defined by federal regulations. This notice describes how medical information about you and your child may be used and disclosed and how you can get access to this information. Please be assured that your child's medical information is important and confidential. Our ethics and policies require that the information be held in strictest confidence.

We maintain Board of Education policy and regulation as well as district protocols to ensure the security and confidentiality of your child's personal information. We have physical security in our buildings, passwords to protect databases, and compliance audits. Access to the information is limited to those who need it to perform their jobs. For additional information, please see the notice posted in the School Nurse's Office.

## School Board Elections:

Every year, the community is invited to vote on new school board members for the next school year. These elections now occur in **November**, and polls are usually open from 7:00am until 9:00pm. We encourage the public to become an integral part of our decision-making process by participating in board meetings, asking questions, and voting in the elections! Your support allows the school district to continue to remain a place "where children and learning come first!"

Only registered voters may participate in the elections. The deadline for registering is twenty-one (21) days prior to the election date. To register, you must be:

- A U.S. citizen
- At least 18 years of age on the date of elections
- A county resident for at least 30 days prior to the election date.
- Get your **Voter Registration Application** at any of the following locations:
  - The NJ Division of Elections (44 South Clinton Avenue, PO Box 304, Trenton, NJ 08625)
  - The Commission of Registration (Historic Court House Complex, 5903 Main Street, Mays Landing, NJ 08330)
  - Municipal Clerk's Office (300 East Jimmie Leeds Road, Galloway)
  - Our website ([www.gtps.k12.nj.us](http://www.gtps.k12.nj.us), click on "Budget Central")
- If you are serving overseas, attending college/university, or will otherwise be absent the day of the elections, you may choose to "**Vote by Mail**" (formerly known as "Absentee Ballot"). Applications for this may also be found at any of the above listed locations.

## Food Services:

Good nutrition is necessary for success in school. Experts say that children who get basic nutrition every day have better physical development and better grades. **If you think your child may be eligible to receive free or reduced-price meals under the National School Lunch and School Breakfast Programs, please take the time to fill out and submit an application.** Applications have been e-mailed to your home and are also available on the district website. Please note: we are now using Family/Household Applications. You only need to submit one application for all the students in your household who attend Galloway Township Public Schools. **If your income changes, you are encouraged to complete a new form.** The information you provide is private. Our new, computer-based point of sale system will provide complete confidentiality for your child, since all students must use a PIN number to access their account. For further information or if you have any questions, contact the district Director of Food Services, 748-1250, ext. 5046, or visit the new "Food Services" section of our website: <http://www.gtps.k12.nj.us/foodservice/main.htm>.

It should also be noted that parents/guardians are responsible for payment of their children's breakfast and/or lunch (when they do not qualify for free meals). The Food Services Department does allow students to charge meals when they forget their money or lunch. However, this should not be a regular occurrence and any charges should be paid in a timely manner. Note that the Food Services Department is not funded through State Aid or local tax dollars. Rather, it is an enterprise account. Please refer to Board of Education policy 3250.1 (adopted at the August 28, 2017 meeting) for more details regarding how outstanding balances will be handled by the school district.

### ***Children need healthy meals to learn ....***

The Galloway Township Public School District participates in the Federal Child Nutrition programs. Children in households receiving Food Stamps or TANF and most foster children can receive free meals regardless of your income. Your children can also receive free or reduced price meals if your household income is within the limits on the federal income guidelines. If your income or family size changes through the year, you can reapply for the program. If you would like assistance in completing the application, please contact the district Director of Food Services, 748-1250, x. 5046.

## Before & After School Child Care Program:

The Galloway Township Board of Education offers a Child Care Program for all elementary school students enrolled in our district. Children in grades K-6 may attend both Before and After School programs. A before school program at your child's school is provided from 7:30 a.m. until school begins for \$6.00 a day per child. Breakfast is optional and available daily at a minimum cost. The after school program at your child's school is available from the time school ends until 6:00 p.m. for \$10.00 a day per child. We also offer the after school program on **some** early dismissal days, which is indicated on the school calendar/website. The fee is \$18.00 per student and you must be registered in the program in order to attend. We are pleased to announce that snacks will be provided to every child during the 2017-2018 school year, or your child may bring a snack/drink from home (particularly if your child suffers from allergies).

The Child Care Program provides staff members who will offer help (not tutoring) with homework and learning concepts. In addition, recreational activities are provided - art projects, organized games, and community service projects, for example - and there are plenty of opportunities for children to socialize with their peers. All children must be registered in order to participate. For further information contact **Mr. Todd Loveland at 748-1250, x. 1029**, or visit our website: <http://www.gtps.k12.nj.us> (Click on "District", then "Child Care") to secure information regarding online registration.

**NEW for the 2017-2018 school year:** Pomona Preschool will be offering morning care from 7:30 am to 9:10 am for a fee of \$10. For additional information, please contact Mr. Loveland.

# Our Extended District Family

## **The GFSA (Galloway Family-School Association):**

The Galloway Family-School Association (GFSA), is the name of the entire group of FSA's that operate in each school. These parent volunteers take time out of their schedules to arrange book fairs, candy sales, and other fundraisers. They also purchase special items for the schools, like signs, playground equipment, and assembly programs. The FSA's are always on the look-out for volunteers. You can find out more about each school's FSA by visiting the district website, clicking on "eBoards", then clicking on the link under each building that indicates their eBoard (i.e. "Reeds Road FSA").

## **Galloway Township Education Foundation:**

The Education Foundation is a group of community members that provide educational opportunities for our students and teachers by awarding grants, purchasing land for the district, equipment and other materials for students, and much more. The Education Foundation holds fundraisers throughout the year, like the fall Golf Tournament, the Boscov's "Friends Helping Friends" shopping pass event, or the annual "People of the Year Dinner Dance", where the foundation names a Governmental Advocate for Education, Business Advocate for Education, and Teacher of the Year, just to name a few of the honors. For more information, visit our new webpage by clicking the "Education Foundation" button from our homepage, or visiting their Facebook page: <http://www.facebook.com/GTEdF>.

## **Galloway Township Board of Education**

The Board of Education invites the public to be involved with the education of their child. Parents and community members are encouraged to attend BOE meetings to make suggestions, share opinions, and join with us as we recognize staff and students for their achievements throughout the school year (click the "Board of Education" button from the district homepage).

### **Your 2017-2018 Board of Education:**

Ernest D. Huggard, President  
Suzette Cordero, Vice President  
Madeline Avery  
Richard Dase  
James Gentile  
Rosemary Goldberg  
Michael Greb  
Thomas Hand  
John W. Knorr

Board members hold this elected position for three years, after which they can run to be re-elected to the board. YOU decide who holds these positions by voting in November's School Board Elections. You can download forms, check polling locations, and find out so much more online. Go to the district website and click "Budget Central" to start your search.