

Galloway Township Public Schools  
**Student Code of Conduct**

**Galloway Township Public Schools, a diverse and progressive district that unifies educators, families and community to provide a safe, challenging learning environment for all children to succeed in meeting the New Jersey Student Learning Standards and develop as lifelong learners and productive citizens.**

The above mission statement was created by a group of school district staff, town council members, parents and community leaders at a meeting led by members of the NJ School Boards Association in February of 2002.

In the summer of 2011, the Board of Education adopted the following “Core Values” to guide the Galloway Township Public School District. Our core values influence every facet of our work in the district; from collegial interactions, planning for student learning, ensuring safety for students and staff, and the home-school connection. They are as follows\*:

**Communication:** 1: an act or instance of transmitting. 2a : information communicated b: a verbal or written message. 3: a process by which information is exchanged between individuals through a common system of symbols, signs, or behavior <the function of pheromones in insect communication>; also : exchange of information.

**Hard Work:** 1: activity in which one exerts strength or faculties to do or perform something: a: sustained physical or mental effort to overcome obstacles and achieve an objective or result; b: the labor, task, or duty that is one's accustomed means of livelihood; c: a specific task, duty, function, or assignment often being a part or phase of some larger activity.

**Excellence:** 1: the quality of being excellent (“Excellent”: very good of its kind; superior; eminently good).

**Integrity:** 1: firm adherence to a code of especially moral or artistic values; incorruptibility 2: an unimpaired condition : soundness. 3: the quality or state of being complete or undivided: completeness.

**Diversity:** the condition of being diverse : variety; especially : the inclusion of diverse people (as people of different races or cultures) in a group or organization <programs intended to promote diversity in schools> (“Diverse”: : differing from one another : unlike; composed of distinct or unlike elements or qualities).

**Respect:** 1: a relation or reference to a particular thing or situation. 2: an act of giving particular attention: consideration. 3a : high or special regard : esteem. b: the quality or state of being esteemed.

\* Please note that all definitions are from Merriam-Webster’s online dictionary (<http://www.m-w.com>)

Board Policy #5131.00 CONDUCT/DISCIPLINE explains: “The board believes that an effective instructional program requires an orderly school environment and that the effectiveness of the educational program is, in part, reflected in the behavior of students.

The board of education expects students to conduct themselves in keeping with their level of maturity, with a proper regard for the rights and welfare of other students, for school personnel, for the educational purpose underlying all school activities, and for the care of school facilities and equipment. Students are required to conform to reasonable standards of

socially acceptable behavior; respect the person, property and rights of others; obey constituted authority and respond to those who hold that authority.

The board of education believes that standards of student behavior must be set cooperatively by interaction among the students, parents/guardians, staff and community, producing an atmosphere that encourages students to grow in self-discipline. Such an atmosphere must include respect for self and others, as well as for district and community property.

Board policy requires each student of this district to adhere to the rules and regulations established by the administration and to submit to such disciplinary measures as are appropriately assigned for infraction of those rules. The chief school administrator shall provide to students and their parents/guardians the rules of this district regarding student conduct and the sanctions that may be imposed for breach of those rules. Provisions shall be made for informing parents/guardians whose primary language is other than English.

The chief school administrator shall establish the degree of order necessary to the educational program in which students are engaged.”

Please be advised, “Any student who is guilty of continued and willful disobedience, or of any open defiance of authority of any teacher or person having authority over him, or the habitual use of profanity or obscene language, or who shall cut, deface, or otherwise injure school property, shall be liable to punishment and suspension or expulsion from school.” NJSA 18A:37-2.

In order to provide a safe and orderly environment in which all will thrive, we rely on the cooperation of all members of the school community, including students, parents and guardians, administration, and district staff. We expect all students to conduct themselves as responsible individuals who show respect for self, peers, and adults at all times. Inappropriate behaviors often strain relationships and negatively impact the school environment. When misconduct interferes with the educational process, even if initiated outside of school, the Code of Conduct may apply. The Code of Conduct supports our goal to incorporate restorative practices whereby students accept responsibility and consequences, learn from their mistakes, and rebuild positive relationships.

The Code of Conduct Tiers (Pre-K through 2<sup>nd</sup>, 3<sup>rd</sup> through 6<sup>th</sup>, and 7<sup>th</sup> & 8<sup>th</sup>) are developmentally appropriate and progressive in nature. Consequences and restorative practices may be differentiated based upon an individual student’s needs and the behavior(s) reported. The tiers are not limited to the consequences and restorative practices listed in the Code of Conduct. The interpretation of the code is at the administrator’s discretion.

If you have any questions regarding the Code of Conduct and/or our Board Policies, please visit our website: [www.gtps.k12.nj.us](http://www.gtps.k12.nj.us). Working together, we ensure that Galloway Township Public Schools continue to be a place, “where children and learning come first.”

**Galloway Township Public Schools**  
**Student Code of Conduct - Tier Information**  
**Grades PreK-2**

<b>Tier 1</b>	<b>Tier 2</b>	<b>Tier 3*</b>
<p><b>Consequences &amp; Other Actions Assigned by Teacher</b></p> <ul style="list-style-type: none"> <li>• Parent/guardian contact</li> <li>• Verbal correction</li> <li>• Reminders and redirection</li> <li>• In-class time-out</li> <li>• Loss of classroom privileges</li> <li>• Recess detention</li> </ul>	<p><b>Consequences &amp; Other Actions by Administration</b></p> <ul style="list-style-type: none"> <li>• Parent/guardian contact</li> <li>• Loss of privileges</li> <li>• Restitution</li> <li>• Detention</li> <li>• Verbal reprimand</li> <li>• In-school suspension</li> <li>• Bus suspension</li> </ul>	<p><b>Consequences &amp; Other Actions by Administration</b></p> <ul style="list-style-type: none"> <li>• Parent/guardian in-person conference</li> <li>• In-school suspension</li> <li>• Bus suspension</li> <li>• Suspension*</li> <li>• Parent/guardian/student conference with superintendent</li> <li>• BOE Hearing</li> </ul>
<p><b>Interventions and Restorative practices</b></p> <p><b>Options based on the student and situation include but are not limited to:</b></p> <ul style="list-style-type: none"> <li>• Teacher-student conversation</li> <li>• Review established behavior expectation with examples</li> <li>• Provide individual schedule or other reminders on child's desk</li> <li>• Seat change</li> <li>• Verbal and/or Written apology</li> <li>• Behavior plan for use throughout the day, week, etc.</li> <li>• Daily progress sheet on behavior</li> <li>• Establish peer buddy or adult mentor</li> <li>• Parent/guardian conference</li> <li>• Teacher requests peer mediation</li> <li>• Counselor/CST involvement</li> <li>• I&amp;RS Request for Assistance</li> </ul>	<p><b>Interventions and Restorative practices</b></p> <p><b>Options based on the student and situation include but are not limited to:</b></p> <ul style="list-style-type: none"> <li>• Student conference</li> <li>• Change in class</li> <li>• Establish buddy/mentor</li> <li>• Referral to I&amp;RS</li> <li>• Parent/guardian accompany student to school</li> <li>• Request 504 Plan</li> <li>• Counselor/CST involvement</li> <li>• I&amp;RS Request for Assistance</li> <li>• Peer mediation</li> <li>• Educational consequences/lesson</li> </ul>	<p><b>Interventions and Restorative practices</b></p> <p><b>Options based on the student and situation include but are not limited to:</b></p> <ul style="list-style-type: none"> <li>• Student conference</li> <li>• Change in class</li> <li>• Establish buddy/mentor</li> <li>• Referral to I&amp;RS</li> <li>• Parent/guardian accompany student to school</li> <li>• Request 504 Plan</li> <li>• Counselor/CST involvement</li> <li>• I&amp;RS Request for Assistance</li> <li>• Peer mediation</li> <li>• Referral to out-side counseling/services</li> <li>• Psychiatric Evaluation</li> <li>• Functional Behavioral Analysis (completed by school psychologist)</li> <li>• Educational consequences/lesson</li> </ul>

**Galloway Township Public Schools  
Student Code of Conduct  
Grades PreK-2**

<b>Behavior</b>	<b>Tier 1</b>	<b>Tier 2</b>	<b>Tier 3</b>
In an area without permission	▪	▪	
Leaving school grounds without authorization		▪	▪
Inappropriate Language/Gestures	▪	▪	
Harassment /Intimidation/ Bullying		▪	▪
Disrespectful response to an adult	▪	▪	▪
Not telling the truth	▪	▪	
Not telling the truth about a staff member		▪	
Destroying/Damaging school property	▪	▪	
Taking someone's property without permission	▪	▪	▪
Possession/Use of Dangerous Materials: Matches, lighters, stink bombs, fireworks, tobacco, cigarettes, weapons, drugs, etc.		▪	▪
Endangering the safety of other students: fighting, kicking, pushing, tripping, hitting, spitting, biting,	▪	▪	▪
Aggressive Behavior Towards Staff or School			
Verbal/Written Threat		▪	▪
Physical Threat/Contact			▪

**Galloway Township Public Schools**  
**Student Code of Conduct – Tier Information**  
**Grades 3-6**

Tier 1	Tier 2	Tier 3
<p><b>Consequences &amp; Other Actions Assigned by Teacher</b></p> <ul style="list-style-type: none"> <li>• Parent/guardian contact</li> <li>• Verbal correction</li> <li>• Reminders and redirection</li> <li>• In-class time-out</li> <li>• Loss of classroom privileges</li> <li>• Recess detention</li> </ul>	<p><b>Consequences &amp; Other Actions by Administration</b></p> <ul style="list-style-type: none"> <li>• Parent/guardian contact</li> <li>• Loss of privileges</li> <li>• Probation from leadership positions</li> <li>• Restitution</li> <li>• Detention</li> <li>• Verbal reprimand</li> <li>• In-school suspension</li> <li>• Bus suspension</li> </ul>	<p><b>Consequences &amp; Other Actions by Administration</b></p> <ul style="list-style-type: none"> <li>• Parent/guardian in-person conference</li> <li>• In-school suspension</li> <li>• Suspension*</li> <li>• Parent/guardian/student conference with superintendent</li> <li>• BOE Hearing</li> <li>• Bus suspension</li> <li>• Police Complaint</li> </ul>
<p><b>Interventions and Restorative practices</b></p> <p><b>Options based on the student and situation include but are not limited to:</b></p> <ul style="list-style-type: none"> <li>• Teacher-student conversation</li> <li>• Review established behavior expectation with examples</li> <li>• Provide individual schedule or other reminders on child's desk</li> <li>• Seat change</li> <li>• Verbal and/or Written apology</li> <li>• Behavior plan for use throughout the day, week, etc.</li> <li>• Daily progress sheet on behavior</li> <li>• Establish peer buddy or adult mentor</li> <li>• Parent/guardian conference</li> <li>• Teacher requests peer mediation</li> <li>• Counselor/CST involvement</li> <li>• I&amp;RS Request for Assistance</li> </ul>	<p><b>Interventions and Restorative practices</b></p> <p><b>Options based on the student and situation include but are not limited to:</b></p> <ul style="list-style-type: none"> <li>• Student conference</li> <li>• Change in class</li> <li>• Establish buddy/mentor</li> <li>• Referral to I&amp;RS</li> <li>• Parent/guardian accompany student to school</li> <li>• Request 504 Plan</li> <li>• Counselor/CST involvement</li> <li>• I&amp;RS Request for Assistance</li> <li>• Peer mediation</li> <li>• Educational consequences/lesson</li> </ul>	<p><b>Interventions and Restorative practices</b></p> <p><b>Options based on the student and situation include but are not limited to:</b></p> <ul style="list-style-type: none"> <li>• Student conference</li> <li>• Change in class</li> <li>• Establish buddy/mentor</li> <li>• Referral to I&amp;RS</li> <li>• Parent/guardian accompany student to school</li> <li>• Request 504 Plan</li> <li>• Counselor/CST involvement</li> <li>• I&amp;RS Request for Assistance</li> <li>• Peer mediation</li> <li>• Referral to out-side counseling/services</li> <li>• Psychiatric Evaluation</li> <li>• Functional Behavioral Analysis Educational consequences/lesson</li> <li>• School Resource Officer</li> </ul>

**Galloway Township Public Schools  
Student Code of Conduct  
Grades 3-6**

Behaviors	Tier 1	Tier 2	Tier 3
In an area without permission	▪	▪	
Leaving school grounds without authorization		▪	▪
Continual refusal to complete school work	▪		

Inappropriate Language/Gestures	▪	▪	
Verbal abuse/threatening comments, repeated putdowns, etc.	▪	▪	
Harassment/Intimidation/Bullying (HIB)		▪	▪
Inappropriate response to an adult	▪	▪	
Gross Disrespect: use of profanity or inappropriate gestures directed towards staff		▪	▪
Dishonesty: Forgery, Cheating, not telling the truth	▪	▪	
False Accusation Against a Staff Member		▪	▪
Vandalism		▪	▪
Stealing	▪	▪	▪
Medication-Possession, Distribution, or Use without Specific Authorization		▪	▪
Setting off alarms/call 911/causing an alarm		▪	▪

<b>Possession/Use of Dangerous Materials:</b> Matches, lighters, stink bombs, fireworks, cigarette, tobacco, etc.		▪	▪
<b>Non-authorized and/or inappropriate use of technology (violation of Acceptable use Policy) and/or other school equipment</b>	▪	▪	▪

<b>Endangering the safety of other students: kicking, pushing, tripping, hitting, spitting, biting</b>	▪	▪	▪
<b>Aggressive Behavior Towards Staff or School</b> Verbal/Written Threat Physical Threat/Contact		▪	▪
<b>Fighting</b>		▪	▪
<b>Sexual Harassment: comments about one's body, sexual jokes, gestures, and/or drawings.</b>		▪	▪
<b>Sexual Misconduct: physical / sexual touching of other student/students.</b>		▪	▪
<b>Illegal Drugs / Alcohol- Possession, Sale, Distribution or Use of intoxicants or narcotics</b>		▪	▪
<b>Terroristic threat against school/Student(s)/Staff</b>		▪	▪
<b>Weapons – Possession/intent to harm and/or use of</b>			▪

## GTMS BEHAVIOR AND DISCIPLINE

In order to provide a safe and orderly environment in which all will thrive, we rely on the cooperation of all members of the school community, including students, parents and guardians, administration, and district staff. We expect all students to conduct themselves as responsible individuals who show respect for self, peers, and adults at all times. Inappropriate behaviors often strain relationships and negatively impact the school environment. When misconduct interferes with the educational process, even if initiated outside of school, the Code of Conduct may apply. The Code of Conduct supports our goal to incorporate restorative practices whereby students accept responsibility and consequences, learn from their mistakes, and rebuild positive relationships.

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### **Discipline Procedures**

When students are referred to the office for disciplinary reasons, they meet with one of the administrators to discuss the situation. Students are informed of the types of behavior that they have been referred for and have an opportunity to share their views with the administrator. Together with the administrator, the student discusses what improvements need to be made in order to prevent any further incidents. We believe in a restorative approach and although at times consequences are given to students we believe that it is important for our students to learn from their mistakes and to work to make better choices in the future. Parent contact, discipline letters, and parent conferences are utilized where indicated. Parents are encouraged to contact the office whenever they have a concern about a discipline matter. It is through working together that we can assist students to mature and develop self-control and good character.

Students who are assigned a **p.m. administrative detention** are expected to serve it on the designated day. In the event that a student is issued an administrative detention on the same day a teacher detention has been issued, the administrative detention must be served. It is the student's responsibility to contact the teacher to reschedule the detention for the next available day. **Out-of-school suspensions** and **In-school Suspensions** begin on the same or next day, depending upon the time of day the suspension is assigned, the nature of the incident, and parent/guardian availability. **Students assigned administrative detentions, and/or In/Out-of-School suspensions are not permitted to attend/participate in any after school activity that day or during the duration of the suspension.**

### **Athletic Activity Suspension (AAS)**

Students who are assigned a '**Detention**', '**In-school suspension** and / or '**In/Out-of-School Suspension**' will be suspended from their club/athletic team, as well as dances and other after school activities, based on the following:

1. Students who receive an after school detention will be suspended from all nonacademic after-school activities for 1 to 4 school days.
2. Students who receive an 'In-School Suspension(s)' will be suspended from all after-school activities and athletic teams/events and/or practices/rehearsals for 5 school days.
3. Students who receive their first and/or second 'Out-of-School Suspension(s)' will be suspended from all after school activities/athletic teams for 10 school days and will be placed on probation.
4. **A student with two failing grades in any marking period will be suspended from all non-academic after school activities and athletics for 15 school days or until the student's grade(s) improve.** The student may be referred to guidance or any after school academic activity as determined by administration.



# Galloway Township Middle School Discipline Code

(\*\*As of May 22, 2017\*\*)

A good citizen is respectful. The GTMS discipline code is divided into the following sections: Respect for Learning Environment, Self, Peers, Adults, Property, and Laws/Rules. There are three levels of offenses based on severity in each section.

**Level I:** As a middle school we value the importance of teaching our students how to be a good citizen and have respect for themselves, their peers, the school staff and the overall school environment. In an effort to support our students social and emotional growth, we will provide a variety of restorative practices both at the teacher level as well at the administrative level to educate our students on how to rectify any negative behaviors that either hinder their education or the education of their peers.

**Level II:** Behaviors categorized as Level II are referred to the administration. They are investigated and handled by the building administration. Cooperative efforts with guidance may be initiated as well as a variety of restorative practices that you can refer to in the table below. Peer Mediation, I&RS or Child Study Team (CST) interventions are also initiated as appropriate.

**Level III:** Behaviors categorized as Level III are considered to be the most serious and are immediately referred to administration for investigation and resolution. Guidance, I&RS and/or CST intervention may also be initiated as appropriate.

**I. Respect for Learning Environment – Level I**

BEHAVIORS	Tier 1	Tier 2 and Tier 3
<p><b>General Misconduct</b></p> <ul style="list-style-type: none"> <li>☞ Inappropriate behaviors/comments</li> <li>☞ Ignoring directions</li> <li>☞ Misuse of pass</li> <li>☞ Unexcused lateness to class</li> <li>☞ Inappropriate display of affection</li> <li>☞ Horseplay (minor hallway/classroom)</li> <li>☞ Willful disobedience</li> <li>☞ Disruptive behavior in class</li> <li>☞ Violation of dress code</li> <li>☞ Truancy</li> <li>☞ Not completing work</li> <li>☞ Cutting portion of class/homeroom</li> <li>☞ Violation of Acceptable Use Policy</li> </ul>	<p><b>Consequences &amp; Other Actions Assigned by Teacher</b></p> <ul style="list-style-type: none"> <li>• Parent/guardian contact</li> <li>• Verbal/Nonverbal correction</li> <li>• Reminders and redirection</li> <li>• Loss of classroom privileges</li> <li>• Teacher lunch detention</li> </ul> <p><b>Interventions and Restorative practices</b></p> <ul style="list-style-type: none"> <li>• Teacher-student conversation and/or meeting</li> <li>• Review established behavior expectation with examples</li> <li>• Provide individual schedule or other reminders on child’s desk</li> <li>• Behavior plan for use throughout the day, week, etc.</li> <li>• Seat change</li> <li>• Verbal and/or Written apology</li> <li>• Conflict Resolution/Peer mediation</li> <li>• Daily progress sheet on behavior</li> <li>• Establish peer buddy or adult mentor</li> <li>• Parent/guardian conference</li> <li>• Signed agenda book</li> <li>• Weekly communication with parents</li> <li>• Counselor/CST involvement</li> <li>• I&amp;RS Request for Assistance</li> </ul>	<p><b>Consequences &amp; Other Actions Assigned by Administration</b></p> <ul style="list-style-type: none"> <li>• Parent/guardian contact</li> <li>• Loss of privileges</li> <li>• Probation from leadership positions</li> <li>• Restitution</li> <li>• Lunch detention</li> <li>• Detention</li> <li>• Verbal reprimand</li> <li>• In-school suspension</li> </ul> <p><b>Interventions and Restorative practices</b></p> <ul style="list-style-type: none"> <li>• Student conference</li> <li>• Change in class</li> <li>• Establish peer buddy or adult mentor</li> <li>• Referral to I&amp;RS</li> <li>• Parent/guardian accompany student to school</li> <li>• Request 504 Plan</li> <li>• Counselor/CST involvement</li> <li>• I&amp;RS Request for Assistance</li> <li>• Referral to out-side counseling/services</li> <li>• Psychiatric Evaluation</li> <li>• Functional Behavioral Analysis (completed by school psychologist)</li> <li>• Educational consequences/lesson</li> </ul>

**II. Respect for Learning Environment – Level II**

LEVEL II BEHAVIORS	Tier 1 - Teacher Interventions	Tier 2	Tier 3
1. Late to school	<p><b>Consequences &amp; Other Actions Assigned by Teacher</b></p> <ul style="list-style-type: none"> <li>• Parent/guardian contact</li> <li>• Verbal correction</li> <li>• Reminders and redirection</li> <li>• Loss of classroom privileges</li> </ul> <p><b>Interventions &amp; Restorative Practices by Teacher</b></p> <ul style="list-style-type: none"> <li>• Teacher-student conversation</li> <li>• Review established behavior expectation with examples</li> <li>• Provide individual schedule or other reminders on child’s desks</li> <li>• Behavior plan for use throughout the day, week, etc.</li> <li>• Seat change</li> <li>• Verbal/Written apology</li> <li>• Daily progress sheet on behavior</li> <li>• Establish peer buddy or adult mentor</li> <li>• Parent/guardian conference</li> <li>• Peer mediation/Conflict Resolution</li> <li>• Counselor/CST involvement</li> <li>• I&amp;RS Request for Assistance</li> </ul>	1 p.m. detention  5 times per marking period  PC	2 p.m. detentions  7 times per MP  PC, SP, AAS
2. Cutting homeroom/class		1-2 p.m. detentions  PC	1 ISS  PC, SP, AAS
3. Use/possession of cell phone/electronic device during school hours		1-2 p.m. detentions  PC  Parent pick-up	1 ISS  PC, SP, AAS  Parent pick-up
4. Obscene or vulgar language or gestures.		1-2 p.m. detentions  PC	1 ISS  PC, SP, AAS
5. Endangering the safety of oneself / another  Dangerous behavior with no intent to harm.		2 p.m. detentions  PC, SP, AAS	1-3 ISS  PC, SP, AAS
6. Misbehavior towards a substitute teacher		1-2 p.m. detentions  PC	1 ISS  PC, SP, AAS
7. Forgery on a school document		1-2 p.m. detentions  PC, SP	1 ISS  PC, SP, AAS
8. Cheating on tests/quiz and/or Plagiarism		1-2 p.m. detentions  PC, SP	1 ISS  PC, SP, AAS
9. Cutting / Misbehaving administrative detention		1 additional detention  PC	1 ISS  PC, SP, AAS
10. Non-authorized and/or inappropriate use of technology (violation of Acceptable Use Policy) and/or other school equipment		1-2 p.m. detentions  PC, SP, AAS  technology exclusion	1 – 2 ISS  PC, SP, AAS  technology exclusion

**III. Respect for Peers - Level II**

<b>LEVEL II BEHAVIORS</b>	<b>Tier 1</b>	<b>Tier 2</b>	<b>Tier 3</b>
11. (HIB) Harassment/Intimidate/Bully	2 p.m. detention PC	1-2 ISS PC, SP, AAS, RP	1 -2 OSS PC, SP, AAS, RP
12. Verbal abuse/threatening comments, repeated put-downs, etc.	1 p.m. detention PC	2 p.m. detention PC, SP, AAS	1-2 ISS PC, SP, AAS, RP
13. Potentially dangerous conduct - Includes scuffling, pushing, shoving, throwing things and horseplay.	1 p.m. detentions PC	2 p.m. detention PC, SP, AAS	1-2 ISS PC, SP, AAS, RP
14. Sexual Harassment – comments about one’s body, sexual jokes, gestures, and/or drawings.	2 p.m. detentions PC	1 ISS PC, SP, AAS	1 – 3 ISS PC, SP, AAS
15. Destroying/Defacing the property of another	2 p.m. detentions Possible restitution PC	1 ISS Possible restitution PC, SP, AAS	1 – 3 OSS Possible restitution PC, SP, AAS Police Complaint

**V. Respect for Adults – Level II**

<b>LEVEL II BEHAVIORS</b>	<b>Tier 1</b>	<b>Tier 2</b>	<b>Tier 3</b>
16. Severely disruptive/inappropriate behavior	1 p.m. detention PC	2 p.m. detentions PC RP-5 days	1-3 ISS PC, SP, AAS RP-1 month
17. Disrespect / Insubordination/Dishonesty- inappropriate verbal or nonverbal response to an adult including defiance	2 p.m. detentions PC, SP, AAS	1 ISS PC, SP, AAS, RP	1-3 OSS PC, SP, AAS, RP

**VII. Respect for Laws/Rules – Level II**

<b>LEVEL II BEHAVIORS</b>	<b>Tier 1</b>	<b>Tier 2</b>	<b>Tier 3</b>
18. Possession of inappropriate materials (lighters, matches, stink bomb, cigarettes, tobacco etc.)	2 p.m. detentions PC, SP, AAS  <b>confiscation</b>	1 ISS PC, SP, AAS, RP  <b>confiscation</b>	1 – 3 OSS PC, SP, AAS, RP  <b>confiscation</b>
19. Use of inappropriate materials / tobacco: lighters, matches, stink bombs, etc.)	1- 2 ISS PC, SP, AAS	2 - 3 ISS PC, SP, AAS, RP	1 - 2 OSS PC, SP, AAS, RP  Review of academic program
20. Unauthorized area without permission (locker rooms, storage rooms, etc.)	1 p.m. detention PC	1 ISS PC, SP, AAS, RP	1 OSS PC, SP, AAS, RP

**VIII. Respect for Adults – Level III**

<b>LEVEL III BEHAVIORS</b>	<b>Tier 1</b>	<b>Tier 2</b>	<b>Tier 3</b>
21. Gross Disrespect: the use of profanity or inappropriate gestures directed towards a faculty / staff member	1 ISS PC, SP, AAS	2 - 3 ISS PC, SP, AAS	1-2 OSS PC, SP, AAS, SR  Review of academic program
22. Disorderly Conduct – Behavior that is deemed out of control	1- 2 ISS PC, SP, AAS	1-2 OSS PC, SP, AAS  Police Complaint	2-5 OSS PC, SP, AAS, SR  Police Complaint/Review of academic program
23. False accusations against any student, faculty or staff member	1-2 ISS PC, SP, AAS, RP	2 – 3 ISS PC, SP, AAS, RP	1 – 3 OSS PC, SP, AAS, RP

**X. Respect for Peers - Level III**

<b>LEVEL III BEHAVIORS</b>	<b>Tier 1</b>	<b>Tier 2</b>	<b>Tier 3</b>
24. Fighting – two students (willful, deliberate intent to do harm)	2-3 OSS** PC, SP, AAS, RP	3-5 OSS** PC, SP, AAS, RP	Minimum 5 days OSS** PC, SP, AAS, RP

		Police Complaint	Review of academic program Police Complaint
25. Incitement to Fight - encouraging others to fight	2 detentions PC, SP, AAS, RP	1-2 ISS PC, SP, AAS, RP	2-4 ISS PC, SP, AAS, RP Police Complaint
26. Physically Violating the Rights of Others: attacking another, punching, hitting, etc. (not including a fight)	2-3 OSS** PC, SP, AAS, RP	3-5 OSS** PC, SP, AAS, RP Police Complaint	5-7 OSS** PC, SP, AAS, RP Police Complaint
27. Sexual Misconduct – physical / sexual touching of other student/students.	1-3 ISS PC, SP, AAS, RP	4-6 ISS PC, SP, AAS, RP Police complaint	1-3 OSS** PC, SP, AAS, RP Police Complaint Review of academic program

**XI. Respect for Laws/Rules – Level III**

<b>LEVEL III BEHAVIORS</b>	<b>Tier 1</b>	<b>Tier 2</b>	<b>Tier 3</b>
28. Leaving school grounds without proper authorization	2 p.m. detentions PC, SP, AAS, RP Police notified	1-2 ISS PC, SP, AAS, RP Police complaint	3-5 ISS PC, SP, AAS, RP Police complaint
29. Stealing - Taking possession of school property and/or of another person without permission	1-2 ISS PC, SP, AAS Possible Restitution (teacher/school Police Complaint)	1 OSS PC, SP, AAS, RP Possible Restitution Police Complaint	2-3 OSS PC, SP, AAS, RP Possible Restitution Police Complaint
30. Recording of Disorderly Conduct- Use of technology to record and/or post on social media incidences of disorderly conduct	1 ISS PC, SP, AAS, RP	1 – 2 ISS PC, SP, AAS, RP	1-2 OSS PC, SP, AAS, RP
31. Sharing of sexually explicit pictures/photos	1 OSS** PC, SP, AAS, RP	2-3 OSS** PC, SP, AAS, RP Possible Police	5-7 OSS** PC, SP, AAS, RP

	Possible Police Complaint	Complaint	Police Complaint
32. Medication – Possession / Use of medication without specific medical and school authorization on school property or during a school sponsored activity; includes Prescription - or Non-Prescription - (over the counter drugs, aspirin, Tylenol, Nodoz, Vivarin, laxatives, etc.)	1-3 ISS** PC, SP, AAS, RP	1-2 OSS** PC, SP, AAS, RP	3-5 OSS** PC, SP, AAS, SR, RP  Review of academic program
33. Setting off alarms/ calling 911 / Causing alarm within the school	1-3 OSS** PC, SP, AAS, RP  Police Complaint	3-5 OSS** PC, SP, AAS, RP  Police Complaint	5-7 OSS** PC, SP, AAS, RP  Police Complaint
34. Weapons - Possession/Intent to Do Harm – possession of a weapon including razor blades, box cutters, knives, guns, etc.  <b>(Please Note: Incident to be reviewed by administration for determining additional days of OSS.)</b>	5 – 7 OSS** PC, SP, AAS, SR, RP  BOE  Possible alternative placement  Police Complaint	8 – 10 OSS** PC, SP, AAS, SR, BOE  RP  Possible alternative placement  Police Complaint	Minimum 10 OSS** PC, SP, AAS, SR, RP, BOE  Possible alternative placement  Police Complaint
35. Drugs/Alcohol - possession, distribution, or use of intoxicants or narcotics.  <b>(Please Note: Any student exhibiting behavioral, physical and/or emotional characteristics of substance abuse will be required to undergo a medical screening as per Galloway Township Board of Education policy. Failure to comply with screening will result in a 5 day suspension.)</b>	5 – 7 OSS** PC, SP, AAS, SR, RP  Police Complaint	8 – 10 OSS** PC, SP, AAS, SR, RP Possible alternative placement  Police Complaint	Minimum 10 OSS** PC, SP, AAS, SR, RP, BOE  Alternative placement  Police Complaint
36. Assault – Any physical act of aggression or attack towards faculty, staff, student or administration.	5 – 7 OSS** PC, SP, AAS, RP  Police Complaint	8 - 10 OSS** PC, SP, AAS, SR, RP  Police Complaint	Minimum 10 OSS** PC, SP, AAS, SR, RP, BOE  Police Complaint
37. Terroristic Threat – Threats against faculty, staff, student, administration or school building.  <b>(Please Note: Incident will be reviewed by administration for determining</b>	3 – 5 OSS** PC, SP, AAS, SR, RP Police Complaint	6 – 8 OSS** PC, SP, AAS, SR, RP Possible alternative placement	Minimum 10 OSS** PC, SP, AAS, SR, RP, BOE  Alternative placement

additional days of OSS.)		Police Complaint	Police Complaint
38. Physical Threat - Verbal or implied threats to do harm to faculty, staff, student or administration.  (Please note: Incident to be reviewed by administration for determining additional days of OSS.)	3 – 5 OSS**  PC, SP, AAS, SR, RP  Police Complaint	6 – 8 OSS**  PC, SP, AAS, SR, RP,  BOE  Police Complaint	Minimum 10 OSS**  PC, SP, AAS, SR, RP, BOE  Alternative placement  Police Complaint

**Please note:**

Administrative conferences **MUST** be held between a building administrator, parent/guardian and student upon a student's return to school from **out of school suspensions**. School Service may be assigned when deemed appropriate by the administration. School Service activities are designed to enhance a student's sense of school affiliation and pride and will be assigned based on the nature of the offense and the individual student. Activities may include clerical, restoration/maintenance, etc.

**Galloway Township Middle School Cafeteria Code**

<b>Types of Behaviors</b>	<b>1<sup>st</sup> ACTION</b>	<b>2<sup>nd</sup> ACTION</b>	<b>3<sup>rd</sup> and Subsequent ACTION</b>
1. Not remaining seated at designated table	1 lunch detention	2 lunch detentions	3 lunch detentions  PC
2. Throwing food or other objects	2 lunch detentions  PC	3 lunch detentions  PC	<i>Refer to GTMS discipline code</i>
3. Leaving the cafeteria without permission	1 lunch detention	2 lunch detentions	<i>Refer to GTMS discipline code</i>
4. Not waiting to be called for lunch, trash or dismissal	1 lunch detention	2 lunch detentions	3 lunch detentions  PC
5. Not cleaning eating area	1 lunch detention	2 lunch detentions	3 lunch detentions  PC
6. Taking food out of the cafeteria	1 lunch detention	2 lunch detentions	3 lunch detentions  PC
7. General disruption	1 lunch detention	2 lunch detentions	3 lunch detentions  PC

**Other disciplinary measures might include assigned seats, cafeteria exclusion, or more serious consequences.**

### Galloway Township Middle School Bus Code

BEHAVIORS	Tier 1	Tier 2	Tier 3
1. Eating/drinking 2. Excessive noise 3. Leaving bus stop without authorization 4. Failure to remain seated	Administrative warning  PC	1 p.m. detention  PC	2 p.m. detentions  PC
5. Using obscene or vulgar language toward other students 6. Throwing or shooting objects 7. Spitting out bus windows and or on others 8. Placing body or objects out of window 9. Unauthorized bus or bus stop use 10. Excessive misconduct (horseplay) 11. Failure to comply with driver's directions 12. Inappropriate response to driver	1 p.m. detention  PC	2 p.m. detentions  PC  3 day bus suspension	1 ISS  PC  5 day bus suspension Driver/Admin./Student conference
13. Endangering the safety of others	2 p.m. detentions  PC	1 ISS  PC  3 day bus suspension	1 – 3 OSS  PC  5 day bus suspension
14. Possession of combustible materials	1 ISS  PC  3 day bus suspension	1 – 3 OSS  PC  5 day bus suspension	4 – 6 OSS  PC  10 day bus suspension
15. Unauthorized use of bus emergency exits	2 p.m. detentions  PC	1 ISS  PC  3 day bus suspension	1 – 3 OSS  PC  5 day bus suspension



16. Gross disrespect toward driver – the use of profanity towards the driver	1 OSS PC 3 day bus suspension	2 – 3 OSS PC 5 day bus suspension	4 - 5 OSS PC 10 day bus suspension
17. Vandalism – Damaging school bus (cutting, dismantling, writing on, etc.)	1 ISS PC, SP, AAS RP - 1 month 3 day bus suspension	1 – 2 OSS PC, SP, AAS RP – 3 month 5 day bus suspension	3 – 4 OSS PC, SP, AAS RP – Indefinite 10 day bus suspension
18. Fighting	2 – 3 OSS PC, SP, AAS RP – 1 month 5 day bus suspension	4 – 6 OSS PC, SP, AAS RP – 3 months 10 day bus suspension	Minimum 7 day OSS * PC, SP, AAS RP – Indefinite 15 day bus suspension
19. Potentially dangerous conduct	2 p.m. detentions PC, SP, AAS	1 ISS PC, SP, AAS 3 day bus suspension	1 – 3 OSS PC, SP, AAS 5 day bus suspension
20. Possession of weapons, firearms, and/or hazardous/injurious items	5 – 7 OSS PC, SP, AAS, SR RP - 1 month Police complaint 10 day bus suspension	8 - 10 OSS PC, SP, AAS, SR, BOE RP – 3 months Police complaint 20 day bus suspension	Minimum 10 day OSS * PC, SP, AAS, SR, BOE RP – Indefinite Police complaint 30 day bus suspension
21. Possession Drugs/Alcohol			

**DISCIPLINE CODE KEY:**

- |      |  |     |                            |
|------|--|-----|----------------------------|
| OSS  | OUT OF SCHOOL SUSPENSION   | PC  | PARENT CONFERENCE          |
| ISS  | IN SCHOOL SUSPENSION   | BOE | BOARD OF EDUCATION HEARING |
| RP   | RESTRICTED HALL PASS (limits time out of class)  | SR  | SUPERINTENDENT REVIEW      |
| SP   | SOCIAL PROBATION (DANCE AND/OR TRIP EXCLUSION)   |     |                            |
| AAS  | ATHLETIC AND ACTIVITIES SUSPENSION <b>(See “Athletic Activity Suspension” under General Information)</b> |     |                            |
| OSS* | DENOTES INCIDENT NEEDS TO BE REVIEWED BY ADMINISTRATION  |     |                            |

My signature below indicates that I have read and understand the above information regarding Galloway Township Public Schools’ NEW Discipline Codes for elementary and middle school grades.

Parent’s Signature: \_\_\_\_\_